

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES
of the
PORT JEFFERSON FREE LIBRARY
held October 3, 2012
100 Thompson Street
Port Jefferson, NY 11777

Present

Audrey Dombroski	President	Tracy Stapleton	Trustee
Adam DeWitt	Vice President	John Grossman	Trustee
Laura Hill Timpanaro	Financial Officer	Robert Goykin	Director
Margaret Cohee	Secretary	Valerie Schwarz	Secretary to the Board
Lisa Acampora	Trustee	Kevin Seaman	Library Counsel

I. Call to Order

A. Dombroski called the meeting to order at 7:10 PM.

II. A. Comments from the Public

None present

B. Comments from the Board

A. Dombroski stated that she would also like to discuss additional personnel issues this evening.

III. Executive Session

Motion to move into Executive Session to discuss personnel matters. (DeWitt;Timpanaro)
Unanimously approved.

IV Reconvene to Public Session

Motion to reconvene into regular session at 7:35 PM (Cohee;Acampora) Unanimously approved.

At this time Board President A. Dombroski explained to the Director that he will be given a list of items that he must attend to before the end of the calendar year. He will be assessed on these items.

Motion to approve an increase in pay to R. DiGiovanni from \$16.98 per hour to \$17.88 per hour effective Immediately. (Cohee;Timpanaro) Unanimously approved.

Motion to accept the resignation of A. DeWitt as Vice President effective immediately. (Stapleton;Cohee)
Unanimously approved.

Motion to accept the resignation of L. Timpanaro as Financial Officer effective immediately. (Stapleton;Cohee)
Unanimously approved.

Motion to accept the appointment of L. Timpanaro as Vice President effective immediately. (DeWitt;Stapleton)
Unanimously approved.

Motion to accept the appointment of L. Acampora as Financial Officer effective immediately.(Cohee;Timpanaro)
Unanimously approved.

Motion to have our attorney execute contracts for employees Valerie Schwarz and Patricia Wojcik for 3 years retroactive from July 1, 2012-June 30, 2015 using existing salary and benefits. Salary to be reviewed June of each year. (Dombroski;Stapleton) Unanimously approved.

Motion to adjourn meeting at 8:10 PM. (Cohee;Timpanaro) Unanimously approved.

Respectfully Submitted,

Margaret Cohee,
Secretary

Recorded by Valerie Schwarz