

MINUTES OF THE SPECIAL JULY MEETING OF THE BOARD OF TRUSTEES
of the
PORT JEFFERSON FREE LIBRARY
held July 12, 2012
100 Thompson Street
Port Jefferson, NY 11777

Present

Audrey Dombroski	President
Adam DeWitt	Vice President
Laura Hill Timpanaro	Financial Officer (absent with excuse)
Margaret Cohee	Secretary
Lisa Acampora	Trustee (absent with excuse)
Tracy Stapleton	Trustee
John Grossman	Trustee
Robert Goykin	Director
Patricia Wojcik	Business Manager

I. Call to Order

The meeting was called to order by A. Dombroski at 10:12 AM.

II. Approval of the Agenda

Motion to accept the meeting's agenda (Cohee;Stapleton) Unanimously approved.

III. New Business:

Motion to authorize Library Director to enter into a lease agreement with Konica/Minolta for 36 months at an annual lease rate of \$14,946.48. (Stapleton;Grossman) Unanimously approved.

All Board members agreed to have their names placed on the Port Jefferson Village Mayor's letter to Senator LaValle by unanimous consent.

The Board selected Aug. 13 or Aug. 14 as dates to have the Director schedule a meeting with the consultant for future planning. They agreed if those dates are not available, the August Board meeting date of the 27th would be another option. A brief Board meeting for regular business would be held afterward. The Director was also instructed to reach out to the top two consultants. If the first is not available on those dates, the second one should be contacted.

IV. Executive Session

Motion to move the meeting into executive session to discuss personnel issues at 11:24 AM.(Cohee; DeWitt) Unanimously approved.

IV. Reconvene Meeting

Motion to move the meeting out of Executive session at 2:08 PM to resume Special Board Meeting. (Cohee; DeWitt) Unanimously approved.

There will be no changes in the non-union employee's agreements at this time. By unanimous consent the Board agreed to give a 2% salary increase to Valerie Schwarz and Patricia Wojcik for the fiscal year 2012-2013.

V. Adjournment

Motion to adjourn the Special July 12, 2012 Board meeting at 2:09 PM. (DeWitt; Cohee) Unanimously approved.

Respectfully Submitted,

Margaret Cohee