

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES

of the

PORT JEFFERSON FREE LIBRARY

held July 20, 2009

100 Thompson Street, Port Jefferson, NY 11777

Present

Dr. Wolf Schäfer	President
Mrs. Laura Warren	Vice President
Mrs. Audrey Dombroski	Financial Officer
Mr. Clifford Dittrich	Secretary
Mrs. Lisa Acampora	Trustee
Ms. Margaret Cohee	Trustee
Mrs. Tara D'Amato	Library Director
Mrs. Valerie Schwarz	Secretary to the Board

Also in Attendance

Eileen Casamassa
Denise Guida
Suzanne Palmieri
Doreen Reynolds
Melissa and Jim Wolfe
Sharon Zollenberg with daughter

Absent with Excuse

Mr. John Cona Trustee

I. Call to Order

The meeting was called to order at 7:35 PM by Dr. Wolf Schäfer.

II. Comments from the Public

Board President, Dr. Wolf Schäfer was pleased with the continuing interest the public has with the board meetings. He looks forward to a more relaxed atmosphere when the contract is settled and hopes the public will still attend the meetings after the contract is settled.

Sharon Zollenberg stated that there was a problem with her employment and payment. She wanted to make the board aware of the situation.

Dr. Wolf Schäfer stated, that they are aware of the situation and it will be discussed in Executive Session.

Suzanne Palmieri asked, "what does the Secretary on the board do?" Trustee Clifford Dittrich responded that the Secretary is a Trustee, he has the same responsibility as the rest of the board, he reviews the minutes and is also a signatory on the checks.

III. Unfinished/New Business

Trustee Laura Warren discussed the future leadership of the Board. Motion that Laura Warren, step down as Vice President of the Board. (Laura Warren, Dr. Wolf Schäfer; passed) Motion that Clifford Dittrich step down as Secretary of the Board. (Laura Warren, Dr. Wolf Schäfer; passed) Motion to elect Laura Warren as Secretary of the Board. (Laura Warren, Dr. Wolf Schäfer; passed-one abstention: Laura Warren) Motion to elect Clifford Dittrich Vice President of the Board. (Laura Warren, Dr. Wolf Schäfer; passed-one abstention: Clifford Dittrich) Board Evaluations forms were discussed. Board Secretary will email forms to Dr. Wolf Schäfer.

IV. Executive Session

Motion to move meeting into Executive Session for personnel issues at 7:48 PM. (Clifford Dittrich, Laura Warren; passed)

The meeting came out of Executive Session at 9:51 PM. (Clifford Dittrich, Laura Warren; passed)

Motion made by Clifford Dittrich, seconded by Laura Warren, that barring any extreme notifications by our attorney Kevin Seaman, to unilaterally give staff their steps and longevity up to now, retroactive to time of contract. (passed)

Trustee Laura Warren suggested a format change in the agenda. She would like to see *Comments from the Board* to follow *Comments from the Public*. The board discussed commenting on statements made by the public.

Motion to add *Comments from the Board* after *Comments from the Public* to Agenda for four months. (Clifford Dittrich, Laura Warren; passed-1 abstention: Dr. Wolf Schäfer)

V. Adjournment

On a Motion the meeting adjourned at 10:17 PM. (Clifford Dittrich, Laura Warren; passed)

Respectfully submitted,

Laura Warren, Secretary

Recorded by Valerie Schwarz