

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES

of the
PORT JEFFERSON FREE LIBRARY
held on November 23, 2015 7:00 PM
100 Thompson Street
Port Jefferson, NY 11777

Present

Laura Hill-Timpanaro	President
John Grossman	Vice President
Tracy Stapleton	Secretary
Susan Prechtl-Loper	Financial Officer
Lisa M. Ballou	Trustee
Christian Neubert	Trustee
Tom Donlon	Interim Library Director
Valerie Schwarz	Interim Assistant Library Director

I. Call to Order

Meeting called the meeting to order at 7:05 PM.

A. Comments from the Public

None present.

B. Comments from the Board

None.

II. Unfinished Business

A. Architects

L. Timpanaro reported on the two final Architects and the scope of the project along with the costs.

MOTION to rescind the Planning Committee's power to award the proposal for Architectural and Engineering services for additions and remodeling of the Port Jefferson Free Library and surrounding properties to Holzman, Moss and Bottino of New York, NY as per their submitted proposal of September 23, 2015. (Neubert;Grossman) Unanimously approved.

MOTION to grant the Planning Committee the power to award the proposal for Architectural and Engineering services for additions and remodeling of the Port Jefferson Free Library and surrounding properties to BBS of Patchogue, NY as per their submitted proposal of September 23, 2015.(Grossman;Neubert) Unanimously approved.

B. Legal Services

Board reviewed and discussed the idea of having a Land use attorney. Prices for land use attorneys will be reviewed at the next regular board meeting.

IV. Executive Session

MOTION to enter into executive session at 7:44 PM to discuss personnel matters. (Grossman;Stapleton)
Motion Unanimously approved.

MOTION to move the meeting back into regular session at 8:46 PM. (Neubert;Stapleton)
Motion Unanimously approved.

Resolved, that in consideration of the services rendered and to be rendered by Tom Donlon as interim Director from January 1, 2016 through June 30, 2016 he is to receive the stipend of \$15,000. (Stapleton;Ballou) Unanimously approved.

V. Adjournment

MOTION to adjourn the meeting at 8:52 PM. (Neubert;Prechtl-Loper) Unanimously approved.

Respectfully submitted,



Tracy Stapleton
Secretary, Board of Trustees