

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
of the
PORT JEFFERSON FREE LIBRARY
January 22, 2018 Board Meeting
100 Thompson Street
Port Jefferson, NY 11777

Present

John Grossman	President (absent with excuse)
Christian Neubert	Vice President
Tracy Stapleton	Secretary
Susan Prechtl-Loper	Financial Officer
Lisa Ballou	Trustee
Joel Rosenthal	Trustee (absent with excuse)
Carl Siegel	Trustee
Thomas Donlon	Library Director
Valerie Schwarz	Assistant Director
Loretta Henry	Business Manager

I. Call to Order

C. Neubert called the meeting to order at 7:03 PM.

Item VIIA. Trustee Position Appointment (*moved to beginning of meeting*)

MOTION to appoint L. Ballou to the Port Jefferson Free Library Board of Trustees for the remaining 2018 calendar year beginning immediately. (Siegel;Stapleton) Unanimously approved.

II. Approval of the Agenda

MOTION to approve the agenda. (Siegel;Prechtl-Loper) Unanimously approved.

III. Comments from the Public

None

I. Comments from the Board

None

IV. Approval of the Minutes

MOTION to approve the Minutes for the December 18, 2017 Board of Trustee Meeting. (Siegel;Stapleton) Motion Unanimously Approved.

V. Financial Reports

A. Business Manager's Report to the Treasurer given by L. Henry.

B. Comparative Statements of Expenses & Revenue for the month's ending were reviewed.

C. Expenses at a glance for the meeting were reviewed.

1. MOTION to accept the December 1, 2017, (\$14,371.33) December 15, 2017 (\$48,220.65) and December 29, 2017 (\$16,598.42) FAO Warrants. (Prechtl-Loper;Siegel) Unanimously approved.

2. MOTION to accept the December 1, 2017 (\$49,797.92) and December 15, 2017 (\$51,343.48) and December 29, 2017 (\$50,840.18) Payroll Warrants. (Prechtl-Loper;Siegel) Unanimously approved.

3. MOTION to accept the January 22, 2018 Warrant (\$53,052.39). (Prechtl-Loper;Siegel) Unanimously approved.

C. Neubert made a recommendation that library committees should remain the same since appointing L. Ballou as a Trustee. The Board of Trustees agrees with the recommendation.

VI. Director's Report

T. Donlon reported that:

- The Reference area is fully repaired and operational since it was damaged during an October storm.
- Our committees need to put forth dates to meet.
- I met with BNB Bank along with L. Henry, Business Manager to discuss mortgage options for our project.

B. Personnel

None

VII. Unfinished Business

A. Trustee Position Appointment

Item VII A was moved to the beginning of the meeting.

B. 2018-19 Budget

MOTION to adopt the following resolution, read by C. Neubert:

WHEREAS, the adoption of the 2018-2019 Fiscal Year budget for the Port Jefferson Free Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and while it is not this Board's intention to exceed the New York State Tax Cap, we are very concerned with the lack of timely guidance, cooperation, and information coming from the New York State agencies charged with enforcing this law.

We feel it is necessary to enact this override resolution in order to protect our community's investment in their public library. This will make our community immune from any errors, omissions, or other difficulties arising from the enforcement of this law.

WHEREAS, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

RESOLVED, that the Board of Trustees of the Port Jefferson Free Library voted and approved to exceed the tax levy limit for the 2018-2019 Fiscal Year by at least the sixty percent of the board of trustees as required by state law on January 22, 2018. (Stapleton;Siegel) Unanimously accepted.

MOTION to adopt the following resolution, read by C. Neubert:

A RESOLUTION ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2018 AND ENDING JUNE 30, 2019, MAKING APPROPRIATIONS FOR THE OPERATION OF THE PORT JEFFERSON FREE LIBRARY FOR SUCH A PERIOD. WHEREAS, This board has met at the time and place required to deliberate on the proposed operating budget for fiscal year 2018-2019 and heard all persons desiring to be heard thereon; now, therefore, be it RESOLVED, The sum of **\$3,099,391.00** be approved for the general use and maintenance of the Port Jefferson Free Library during the fiscal year July 1, 2018-June 30, 2019, which said sum shall be raised by the taxation on the taxable property in Union Free School District #6, and that the Board of Education of said district be authorized and directed to collect said sum as provided by section 416 of the education law. (Stapleton;Siegel) Unanimously accepted.

VIII. New Business

A. NYLA

MOTION to approve the Library Director to attend NYLA Advocacy Day in Albany on February 27 through March 1. Cost not to exceed \$350.00. (Prechtl-Loper;Stapleton) Unanimously approved.

IX. Correspondence and Communications

X. Comments from the Public

None.

C. Neubert thanked L. Ballou for volunteering her time as a Trustee once again.

XI. Adjournment

The meeting adjourned by acclimation at 8:02 PM.

Respectfully submitted,

Tracy Stapleton
Secretary, Board of Trustees