

**Port Jefferson Free Library  
Library Board of Trustees Meeting Minutes  
Library Conference Room 6:00 PM  
Special Meeting of February 10, 2020**

**Present**

John Grossman	President
Christian Neubert	Vice President
Joseph Orofino	Secretary
Nicole Connelly	Trustee
Joel Rosenthal	Trustee
Carl Siegel	Trustee
Thomas Donlon	Library Director
Valerie Schwarz	Assistant Director

**I. Call to Order**

J. Grossman called the meeting to order at 6:01 PM. He welcomed our new Board Member, Nicole Connelly.

**II Comments from the Public/Board**

No public was present.

**III. Board Business/New Business**

**A. Resignation**

MOTION to accept the January 29 resignation letter of Trustee S. Precht-Loper effective immediately. (Neubert;Orofino) Unanimously approved.

Reviewed and discussed the procedure in which the Board appoints new Board Members to vacant seats on the Board.

MOTION to change the current procedure in appointing new board members. (Rosenthal) Motion fails.

**B. Appointment**

Reviewed the resume of Karyn Jensen.

MOTION to appoint Karyn Jensen as a Trustee of the Port Jefferson Free Library Board of Trustees for the year 2020. (Neubert;Orofino) Unanimously approved.

**C. Officer Nominations**

Reviewed and Discussed Officer positions.

J. Grossman nominated Carl Siegel as Secretary to the Board of Trustees of the Port Jefferson Free Library. Unanimously approved.

J. Grossman nominated Joseph Orofino as Financial Officer to the Board of Trustees of the Port Jefferson Free Library. Unanimously approved.

**D. Board Meeting Start Time**

MOTION to change the start time of the Port Jefferson Free Library's Board of Trustees Meeting's from 7:00 PM to 6:00 PM beginning March 2020. (Siegel;Orofino) Unanimously approved.

At 6:13 there was a MOTION to enter into executive session to discuss pending litigation. (Siegel;Orofino) Unanimously approved.

At 8:36 there was a MOTION to exit executive session. (Neubert;Siegel) Unanimously approved.

**IV. Adjournment**

MOTION to adjourn the meeting at 6:37 PM. (Rosenthal;Orofino) Unanimously approved.

Respectfully submitted,

Carl Siegel,  
Secretary, Board of Trustees  
*Recorded by Valerie Schwarz*