

**Port Jefferson Free Library  
Library Emergency  
Board of Trustee Meeting Minutes  
of  
Friday, March 13, 2020.  
Meeting Room 4:30 PM**

**Present**

John Grossman	President
Christian Neubert	Vice President
Joseph Orofino	Secretary
Nicole Connelly	Trustee
Karyn Jensen	Trustee
Joel Rosenthal	Trustee
Carl Siegel	Trustee
Thomas Donlon	Library Director
Valerie Schwarz	Assistant Director

**I. Call to Order**, Introductory remarks

J. Grossman called the meeting to order at 4:30 PM.

**II. Coronavirus Disease 2019 (COVID 2019) Discussion.**

Reviewed and Discussed the impact of the current Coronavirus crisis.

MOTION to close the Port Jefferson Free Library at 5:00 PM on March 13, 2020 until further notice due to the Coronavirus Disease 2019 (COVID 2019).

(Siegel;Orofino) Unanimously approved.

**III. Adjournment**

Meeting adjourned by acclimation at 5:09 PM.

Respectfully submitted,

Carl Siegel,  
Secretary, Board of Trustees