

**PORT JEFFERSON FREE LIBRARY  
BOARD OF TRUSTEE SPECIAL MEETING MINUTES**

Meeting Date: February 7, 2022  
Meeting Time: 5:45 p.m.  
Present: John Grossman, President Carl Siegel, Trustee  
Joseph Orofino, Financial Officer Thomas Donlon, Library Director  
Nicole Connelly, Secretary Jennifer DeLeo, Business Manager  
Karyn Jensen, Trustee Tori Marmol, Executive Assistant  
Joel Rosenthal, Trustee  
Absent w/Excuse: Christian Neubert, Vice President

**I. CALL TO ORDER**

J. Grossman called the meeting to order at 5:45 p.m.

**A. Comments from the Board**

None.

**B. Comments from the Public**

None present.

**II. APPROVAL OF AGENDA**

MOTION to approve the Agenda for the February 7, 2022 special meeting.

(Siegel; Jensen) unanimously approved

**III. PERSONNEL**

MOTION to hire part-time Custodian Carl Wilson at Step 1 \$19.92 per hour, effective immediately.

(Rosenthal; Siegel) unanimously approved

**IV. COMMENTS**

T. Donlon reported the outcome of the Village planning board meeting in which both applications for 114 Thompson Street and 205 East Main Street were passed.

**V. ADJOURNMENT**

MOTION to adjourn the special meeting at 5:49 p.m. (Siegel; Jensen) unanimously approved

Respectfully submitted,

Nicole Connelly,  
Secretary, Board of Trustees

*Recorded by Tori Marmol*