

PORT JEFFERSON FREE LIBRARY BOARD OF TRUSTEE MEETING AGENDA

Meeting Date: March 28, 2022
Meeting Place: Library Conference Room
Meeting Time: 6:00 p.m.

I. CALL TO ORDER, *introductory remarks*

II. COMMENTS FROM THE BOARD/PUBLIC

III. APPROVAL OF AGENDA/MINUTES

MOTION to approve the agenda for the March 28, 2022 Board of Trustee meeting.

MOTION to accept the minutes of the February 28, 2022 Board of Trustee meeting.

IV. FINANCIAL REPORTS

A. Business Manager's report to the Treasurer

B. Comparative Statements of Expenses and Revenue for the Month Ending February 2022

C. Expenses at a Glance for March 2022

1. FAO Warrants of February 4, 2022 and February 18, 2022
2. Payroll Warrants of February 4, 2022 and February 18, 2022
3. Warrant of March 28, 2022

MOTION to accept all Financial Warrants as presented.

V. LIBRARY REPORTS

A. Director

B. Personnel

MOTION to hire part-time Teen Center Librarian Trainee Jessica Mudano at Step 1 \$24.54 per hour, effective immediately.

MOTION to hire part-time Adult Services Librarian Christine Lyons at Step 1 \$35.49 per hour, effective immediately.

VI. UNFINISHED BUSINESS

A. Building Updates

VII. NEW BUSINESS

MOTION to accept the quote from Bass Electric to replace all lighting in the Children's Department at \$19,589.

VIII. CORRESPONDENCE AND COMMUNICATION

IX. COMMENTS FROM THE PUBLIC

Executive session (if necessary)

Reconvene to public session (if necessary)

X. ADJOURNMENT

PLEASE REMEMBER TO VOTE FOR THE LIBRARY BUDGET ON TUESDAY, APRIL 5, 2022!

Next Board Meeting: Monday, April 25, 2022 - 6:00 p.m.

**PORT JEFFERSON FREE LIBRARY
BUDGET INFORMATIONAL MEETING AGENDA
2022-2023 LIBRARY OPERATING BUDGET**

Meeting Date: March 28, 2022
Meeting Place: Library Meeting Room
Meeting Time: 5:30 p.m.

I. CALL TO ORDER, *introductory remarks*

II. INTRODUCTION OF SCHOOL DISTRICT REPRESENTATIVE

III. VOTER QUALIFICATIONS

School district policy does not require pre-registration to vote. New voters may register immediately prior to casting their votes.

To vote you must be:

- A citizen of the United States
- At least 18 years of age
- A resident of the Port Jefferson School District for at least 30 days prior to the day of the vote.

IV. BUDGET OVERVIEW

V. COMMENTS FROM THE BOARD/PUBLIC

VI. ADJOURNMENT