

PORT JEFFERSON FREE LIBRARY BOARD OF TRUSTEE MEETING AGENDA

Meeting Date: May 9, 2022
Meeting Place: Library Conference Room
Meeting Time: 5:00 p.m.

I. CALL TO ORDER, *introductory remarks*

Guest Speakers – Port Jefferson School District Superintendent and Deputy Superintendent

II. COMMENTS FROM THE BOARD/PUBLIC

III. APPROVAL OF AGENDA/MINUTES

MOTION to approve the agenda for the May 9, 2022 Board of Trustee meeting.

MOTION to accept the minutes of the March 28, 2022 budget informational meeting.

MOTION to accept the minutes of the March 28, 2022 Board of Trustee meeting.

MOTION to accept the minutes of the April 11, 2022 Board of Trustee special meeting.

IV. FINANCIAL REPORTS

A. Business Manager's report to the Treasurer

B. Comparative Statements of Expenses and Revenue for the Month Ending March 2022

C. Reporting Payroll and Warrants

1. FAO Warrants of March 4, 2022 and March 18, 2022

2. Payroll Warrants of March 4, 2022 and March 18, 2022

3. Capital Warrants of March 18, 2022 and April 25, 2022

4. Warrant of April 25, 2022

MOTION to accept all Financial Warrants as presented.

V. LIBRARY REPORTS

A. Director

B. Personnel

MOTION to accept the resignation of part-time Library Aide Rose Barry, effective April 10, 2022.

MOTION to hire part-time Library Aide Anne McNulty at step 1 \$16.01 per hour, effective immediately.

VI. UNFINISHED BUSINESS

A. Building Updates

B. Policy Update

1. Library Policies – First Pass

VII. NEW BUSINESS

A. Library Lighting Renovation

MOTION to amend the previous quote from Alta Lighting Group to replace lighting in the Library from \$17,902 to \$20,000.

VIII. CORRESPONDENCE AND COMMUNICATION

IX. COMMENTS FROM THE PUBLIC

Executive session (if necessary)

Reconvene to public session (if necessary)

X. ADJOURNMENT

Next Board Meeting: Monday, May 23, 2022 - 5:00 p.m.