

PORT JEFFERSON FREE LIBRARY BOARD OF TRUSTEE MEETING AGENDA

Meeting Date: November 14, 2022
Meeting Place: Library Conference Room
Meeting Time: 5:00 p.m.

I. CALL TO ORDER, *introductory remarks*

II. COMMENTS FROM THE BOARD/PUBLIC

III. APPROVAL OF AGENDA/MINUTES

MOTION to approve the agenda for the November 14, 2022 Board of Trustees meeting.

MOTION to accept the minutes of the October 24, 2022 Board of Trustees meeting.

IV. FINANCIAL REPORTS

A. Business Manager's report to the Treasurer

B. Comparative Statements of Expenses and Revenue for the Month Ending October 31, 2022

C. Reporting Payrolls and Warrants

1. FAO Warrants of October 14, 2022 and October 28, 2022
2. Payroll Warrants of October 14, 2022 and October 28, 2022
3. Capital Warrants of October 14, 2022
4. Warrant of November 14, 2022

MOTION to accept all Financial Warrants as presented.

V. LIBRARY REPORTS

A. Director

B. Personnel

VI. UNFINISHED BUSINESS

A. Building Updates

VII. NEW BUSINESS

A. Library Audit Report – guest speaker Al Coster, CPA of Baldessari & Coster LLP.

MOTION to accept the June 30, 2022 Library Audit report as presented.

B. SCLS

MOTION to accept the proposed amendments to the SCLS Resource Sharing Code.

MOTION to approve the Proposed Suffolk Cooperative Library System Fiscal Year 2023 Operating Budget as presented.

VIII. CORRESPONDENCE AND COMMUNICATION

IX. COMMENTS FROM THE PUBLIC

Executive session (if necessary)

Reconvene to public session (if necessary)

X. ADJOURNMENT

Next Board Meeting: Monday, December 12, 2022 – 5:00 p.m./4:30 p.m. Meet the Candidates