

PORT JEFFERSON FREE LIBRARY BOARD OF TRUSTEE MEETING AGENDA

Meeting Date: March 27, 2023
Meeting Place: Library Conference Room
Meeting Time: 5:00 p.m.

I. CALL TO ORDER, *introductory remarks*

- A. Comments from the Board**
- B. Comments from the Public**

II. APPROVAL OF AGENDA/MINUTES

MOTION to approve the agenda for the March 27, 2023 Board of Trustee meeting.
MOTION to accept the minutes of the February 27, 2023 Board of Trustee meeting.

III. FINANCIAL REPORTS

- A. Business Manager's report to the Treasurer**
- B. Comparative Statements of Expenses and Revenue for the Month Ending February 28, 2023**
- C. Reporting Payrolls and Warrants**
 - 1. FAO Warrants of February 3, 2023 and February 17, 2023
 - 2. Payroll Warrants of February 3, 2023 and February 17, 2023
 - 3. Warrant of March 27, 2023

MOTION to accept all Financial Warrants as presented.

IV. LIBRARY REPORTS

- A. Director**
- B. Personnel**

MOTION to accept the resignation of part-time Security Guard Donald Pipe, effective March 22, 2023.

V. UNFINISHED BUSINESS

VI. NEW BUSINESS

MOTION to approve the March 16, 2023 purchase of one three-month treasury bond and one six-month treasury bond totaling \$2,940,986.12.

VII. CORRESPONDENCE AND COMMUNICATION

VIII. COMMENTS FROM THE PUBLIC

Executive session (if necessary)
Reconvene to public session (if necessary)

IX. ADJOURNMENT

PLEASE REMEMBER TO VOTE FOR THE LIBRARY BUDGET ON TUESDAY, APRIL 4, 2023!

Next Board Meeting: Monday, April 24, 2023 - 5:00 p.m.

**PORT JEFFERSON FREE LIBRARY
BUDGET INFORMATIONAL MEETING AGENDA
2023-2024 LIBRARY OPERATING BUDGET**

Meeting Date: March 27, 2023
Meeting Place: Library Meeting Room
Meeting Time: 4:30 p.m.

I. CALL TO ORDER, *introductory remarks*

II. INTRODUCTION OF SCHOOL DISTRICT REPRESENTATIVE

III. VOTER QUALIFICATIONS

School district policy does not require pre-registration to vote. New voters may register immediately prior to casting their votes.

To vote you must be:

- A citizen of the United States
- At least 18 years of age
- A resident of the Port Jefferson School District for at least 30 days prior to the day of the vote.

IV. BUDGET OVERVIEW

V. COMMENTS FROM THE BOARD/PUBLIC

VI. ADJOURNMENT