

PORT JEFFERSON FREE LIBRARY BOARD OF TRUSTEE MEETING AGENDA

Meeting Date: January 22, 2024
Meeting Place: Library Conference Room
Meeting Time: 5:00 p.m.

I. CALL TO ORDER, *introductory remarks*

- A. Oath of Office**
- B. Comments from the Board**
- C. Comments from the Public**

II. APPROVAL OF AGENDA/MINUTES

MOTION to approve the agenda for the January 22, 2024 Board of Trustee Meeting.

MOTION to accept the minutes of the December 18, 2023 Board of Trustee Meeting.

III. FINANCIAL REPORTS

- A. Business Manager's Report to the Treasurer**
- B. Comparative Statements of Expenses and Revenue for the Month Ending December 31, 2023**
- C. Reporting Payrolls and Warrants**
 - 1. FAO Warrants of December 8, 2023, and December 22, 2023.
 - 2. Payroll Warrants of December 8, 2023, and December 22, 2023.
 - 3. Capital Warrant of January 22, 2024.
 - 4. Warrant of January 22, 2024.

MOTION to accept all Financial Warrants as presented.

IV. LIBRARY REPORTS

- A. Director**
- B. Personnel**

V. UNFINISHED BUSINESS

- A. 205 E Main St.**
- B. Green Space name.**
- C. MOTION** to approve payment in the amount of \$11,760 to Valerie Schwarz for Administrative consulting services from December 7, 2023 to January 12, 2024.
- D. 2024-2025 Library Budget**-review and adopt

1. Tax Cap Resolution

WHEREAS, the adoption of the 2024-2025 Fiscal Year budget for the Port Jefferson Free Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and while it is not this Board's intention to exceed the New York State Tax Cap, we are very concerned with the lack of timely guidance, cooperation, and information coming from the New York State agencies charged with enforcing this law.

We feel it is necessary to enact this override resolution in order to protect our community's investment in their public library. This will make our community immune from any errors, omissions, or other difficulties arising from the enforcement of this law.

WHEREAS, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

RESOLVED, that the Board of Trustees of the Port Jefferson Free Library voted and approved to exceed the tax levy limit for the 2024-2025 Fiscal Year by at least the sixty percent of the board of trustees as required by state law on January 22, 2024.

MOTION to adopt the tax cap resolution as presented.

2. Budget Resolution

A RESOLUTION ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2024 AND ENDING JUNE 30, 2025, MAKING APPROPRIATIONS FOR THE OPERATION OF THE PORT JEFFERSON FREE LIBRARY FOR SUCH A PERIOD. WHEREAS, this board has met at the time and place required to deliberate on the proposed operating budget for fiscal year 2024-2025 and heard all persons desiring to be heard thereon; now, therefore, be it RESOLVED, the sum of ~~\$X,XXX,XXX.XX~~ be approved for the general use and maintenance of the Port Jefferson Free Library during the fiscal year July 1, 2024-June 30, 2025, which said sum shall be raised by the taxation on the taxable property in Union Free School District #6, and that the Board of Education of said district be authorized and directed to collect said sum as provided by section 416 of the education law.

MOTION to adopt the 2024-2025 Library Operating Budget as presented.

VI. NEW BUSINESS

VII. CORRESPONDENCE AND COMMUNICATION

VIII. COMMENTS FROM THE PUBLIC

Executive session (if necessary)

Reconvene to public session (if necessary)

IX. ADJOURNMENT

Next Board Meeting: Monday, February 26, 2024 - 5:00 p.m.