

PORT JEFFERSON FREE LIBRARY BOARD OF TRUSTEE MEETING AGENDA

Meeting Date: March 25, 2024
Meeting Place: Library Conference Room
Meeting Time: 5:00 p.m.

I. CALL TO ORDER, *introductory remarks*

- A. Comments from the Board.**
- B. Comments from the Public.**

II. APPROVAL OF AGENDA/MINUTES

MOTION to approve the agenda for the March 25, 2024 Board of Trustee Meeting.

MOTION to accept the minutes of the February 26, 2024 Board of Trustee Meeting.

III. FINANCIAL REPORTS

A. Business Manager's Report to the Treasurer

B. Comparative Statements of Expenses and Revenue for the Month Ending February 29, 2024

C. Reporting Payrolls and Warrants

1. FAO Warrants of February 2, 2024, and February 16, 2024.
2. Payroll Warrants of February 2, 2024, and February 16, 2024.
3. Capital Warrant of March 11, 2024.
4. Warrant of March 25, 2024.

MOTION to accept all Financial Warrants as presented.

IV. LIBRARY REPORTS

A. Director

B. Personnel

MOTION to hire Kai Kubik as Part time Library Clerk.

V. UNFINISHED BUSINESS

- A. Park at 114 Grand Opening Planning and Plaque**
- B. Car Port Discussion**

VI. NEW BUSINESS

- A. Park at 114 Policy discussion**

VII. CORRESPONDENCE AND COMMUNICATION

VIII. COMMENTS FROM THE PUBLIC

Executive session (if necessary)

Reconvene to public session (if necessary)

IX. ADJOURNMENT

Next Board Meeting: Monday, April 29, 2024 - 5:00 p.m