

# **PORT JEFFERSON FREE LIBRARY BOARD OF TRUSTEE MEETING MINUTES**

Meeting Date: March 04, 2025

Meeting Time: 5:00 p.m.

Present: John Grossman, President                      Kristen Reilly, Trustee  
             Karyn Jensen, Vice President                Jenny Bloom, Director  
             Joseph Orofino, Financial Officer            Jennifer DeLeo, Business Manager  
             Nicole Connelly, Secretary                    Lisa McDonnell, Asst to the Business Manager  
             Emily Murphy, Trustee

Absent: Andrew Thomas, Trustee

## **I. CALL TO ORDER, *introductory remarks***

J. Grossman called the meeting to order at 4:57 p.m.

**A. Comments from the Board.** None

**B. Comments from the Public.** None

## **II. APPROVAL OF AGENDA/MINUTES**

**MOTION** to approve the agenda for the March 04, 2025 Board of Trustee Meeting. (Orofino; Connelly) unanimously approved

## **III. LIBRARY REPORTS**

### **A. Personnel**

**MOTION** to hire Jeremy Stanzione as full-time Network Systems Administrator at \$45.25/hr., effective immediately. (Jensen; Orofino) unanimously approved

**MOTION** to accept the resignation of full-time Custodian Maybelline Escobar as of March 14, 2025. (Orofino; Connelly) unanimously approved

## **VI. UNFINISHED BUSINESS**

**A. 205 E Main** grand opening was discussed.

## **V. NEW BUSINESS**

### **A. 205 E Main**

**MOTION** to approve payment to Belfor in the amount of \$39,885.03 for work completed at 205 E Main Street. (Reilly; Connelly) unanimously approved

## **VI. COMMENTS FROM THE PUBLIC**

None present

## **VII. ADJOURNMENT**

**MOTION** to adjourn the meeting at 5:07 p.m. (Orofino; Murphy) unanimously approved

Respectfully submitted,

Nicole Connelly,  
Secretary, Board of Trustees

*Recorded by Lisa McDonnell*