

PORT JEFFERSON FREE LIBRARY BOARD OF TRUSTEE MEETING AGENDA

Meeting Date: October 27, 2025

Meeting Place: Library Conference Room

Secondary Meeting Place: Hartford Marriott Downtown, 200 Columbus Blvd, Hartford, CT 06103

Meeting Time: 5:00 p.m.

I. CALL TO ORDER, *introductory remarks*

A. Comments from the Board.

B. Comments from the Public.

II. APPROVAL OF AGENDA/MINUTES

MOTION to approve the agenda for the October 27, 2025 Board of Trustee Meeting.

MOTION to accept the minutes of the September 29, 2025 Board of Trustee Meeting.

MOTION to accept the minutes of the October 09, 2025 Board of Trustee Special Meeting.

III. FINANCIAL REPORTS

A. Business Manager's Report to the Treasurer

B. Comparative Statements of Expenses and Revenue for the Months Ending September 30, 2025.

C. Reporting Payrolls and Warrants

1. FAO Warrants of September 12, 2025, and September 26, 2025.

2. Payroll Warrants of September 12, 2025, and September 26, 2025.

3. Warrants of October 7 and October 27, 2025.

MOTION to accept all Financial Warrants as presented.

IV. LIBRARY REPORTS

A. Director Report

B. Personnel -None

V. UNFINISHED BUSINESS

VI. NEW BUSINESS

A. SCLS PALS

B. MOTION to approve payment to SCLS Pals in the amount of \$6,394.79 for quarterly maintenance fee and Library IQ Consortia add-on.

C. Discussion of plumbing proposals and a Motion to select one.

VII. CORRESPONDENCE AND COMMUNICATION

VIII. COMMENTS FROM THE PUBLIC

Executive session (if necessary)

Reconvene to public session (if necessary)

IX. ADJOURNMENT

Next Board Meeting: Monday, November 17, 2025 - 5:00 p.m.