

PORT JEFFERSON FREE LIBRARY BOARD OF TRUSTEE SPECIAL MEETING AGENDA

Meeting Date: October 9, 2025
Meeting Place: Library Conference Room
Meeting Time: 5:00 p.m.

I. CALL TO ORDER, *introductory remarks*

- A. Comments from the Board.**
- B. Comments from the Public.**

II. APPROVAL OF AGENDA

MOTION to approve the agenda for the October 9, 2025 Board of Trustee Special Meeting.

III. LIBRARY REPORTS

A. Personnel

MOTION to approve the new position of Head Library Custodian.

MOTION to approve the revised position description of Library Maintenance Custodian.

MOTION to approve the revised position description of Library Custodian.

MOTION to hire James Smith as Head Library Custodian at \$28.96/hr., effective immediately.

MOTION to accept the resignation of part-time Librarian Nicole Vion as of October 20, 2025.

IV. UNFINISHED BUSINESS

V. NEW BUSINESS

VI. COMMENTS FROM THE PUBLIC

Executive session (if necessary)

Reconvene to public session (if necessary)

VII. ADJOURNMENT

Next Board Meeting: Monday, October 27, 2025 - 5:00 p.m.