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PORT JEFFERSON FREE LIBRARY BOARD OF TRUSTEE SPECIAL MEETING MINUTES

Meeting Date: December 29, 2025

Meeting Time: 1:00 p.m.

Present: John Grossman, President

Joseph Orofino, Financial Officer

Nicole Connelly, Secretary

Kristen Reilly, Trustee

Jenny Bloom, Director

Jennifer DeLeo, Business Manager

Lisa McDonnell, Asst to the Business Manager

Absent: Karyn Jensen, Vice President
Emily Murphy, Trustee
Andrew Thomas, Trustee

I. CALL TO ORDER, *introductory remarks*

J. Grossman called the meeting to order at 1:02 p.m.

A. Comments from the Board. None

B. Comments from the Public. None

II. APPROVAL OF AGENDA/MINUTES

MOTION to approve the agenda for the December 29, 2025 Board of Trustee Special Meeting.

(Connelly; Orofino) unanimously approved

III. LIBRARY REPORTS

A. Personnel

MOTION to hire Matteo Aparicio as Custodian at \$21.58/hr., effective immediately.

(Orofino; Connelly) unanimously approved

MOTION to accept the resignation of part-time clerk Kai Kubik as of January 07, 2026.

(Reilly;Connelly) unanimously approved

IV. UNFINISHED BUSINESS

A. Board of Trustees – Slate of Officer Nominations

MOTION to nominate the following for the Slate of Officers. (Orofino; Reilly) unanimously approved

*President, John Grossman,
Vice President, Kristen Reilly
Financial Officer, Joe Orofino
Secretary, TBD*

V. NEW BUSINESS

None

VI. COMMENTS FROM THE PUBLIC

None

49 **IX. ADJOURNMENT**

50 **MOTION** to adjourn the meeting at 1:10 p.m. (Reilly; Connelly) unanimously approved

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53 Respectfully submitted,

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57 Nicole Connelly,

58 Secretary, Board of Trustees

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60 *Recorded by Lisa McDonnell*

DRAFT