

PORT JEFFERSON FREE LIBRARY BOARD OF TRUSTEE MEETING AGENDA

Meeting Date: March 23, 2026

Meeting Place: Library Conference Room

Secondary Meeting Place: 300 Park Ave, 12th Fl, New York, NY 10022

Meeting Time: 5:00 p.m.

I. CALL TO ORDER, *introductory remarks*

A. Comments from the Board.

B. Comments from the Public.

II. APPROVAL OF AGENDA/MINUTES

MOTION to approve the agenda for the March 23, 2026 Board of Trustee Meeting.

MOTION to accept the minutes of the March 02, 2026 Board of Trustee Meeting.

III. FINANCIAL REPORTS

A. Business Manager's Report to the Treasurer

B. Comparative Statements of Expenses and Revenue for the Months Ending February 28, 2026.

C. Reporting Payrolls and Warrants

1. FAO Warrants of February 13, 2026 and February 27, 2026.

2. Payroll Warrants of February 13, 2026, and February 27, 2026

3. Warrant of March 23, 2026.

MOTION to accept all Financial Warrants as presented.

IV. LIBRARY REPORTS

A. Director Report

B. Personnel

MOTION to approve a 2% pay increase for the 5-year longevity award to confidential employee Jennifer DeLeo beginning April 12, 2026.

MOTION to hire Vanessa Garbarino as a part-time Children's Librarian Trainee at \$26.59/hr., effective immediately.

V. UNFINISHED BUSINESS

VI. NEW BUSINESS

A. SCLS

MOTION to approve payment to SCLS in the amount of \$34,896 for 2026-member library support.

VII. CORRESPONDENCE AND COMMUNICATION

VIII. COMMENTS FROM THE PUBLIC

Executive session (if necessary)

Reconvene to public session (if necessary)

IX. ADJOURNMENT

Next Board Meeting: Monday, April 27, 2026 - 5:00 p.m.